

Scotus Central Catholic Board of Education
Meeting Minutes
8/20/2020

Chris Hutchinson called the meeting to order at 6:31 p.m. Present: Fr. Mike Swanton, Fr. Ross Burkhalter, Tim Beaver, Dr. Scott Cameron, Mike Dreesen, Chris Hutchinson, Shannon Kosch, Jay Pelan and Kathy Steiner. Absent: Fr. Joe Miksch, Lisa Kaslon and Clint Przymus. Also present: Jason Mielak, board member emeritus.

Administrators present: Jeff Ohnoutka, President; Merlin Lahm, Activities Director/Asst. Principal, Angie Rusher, Asst. Principal; and John Schueth, Development Director.

The meeting opened with prayer followed by the Pledge of Allegiance. New board members were introduced: Dr. Scott Cameron from St. Isidore Parish and Mike Dreesen from St. Bonaventure Parish. Jason Mielak was also introduced as the board's legal advisor. Tim Beaver moved and Jay Pelan seconded a motion to approve the agenda with the change that Chris Hutchinson instead of Kathy Steiner direct the meeting, and the motion carried. The 6/17/2020 meeting minutes were approved as read. Tim Beaver moved and Jay Pelan seconded a motion to excuse absent board members and the motion carried.

HANDOUTS – Draft copy of Scotus Central Catholic's COVID-19 Athletic Guidelines; rubrics of the Danielson Instructional Model; board members' individual SEF 16 invitation packets.

VISITOR RECOGNITION/CORRESPONDENCE/INTRODUCTIONS – Amy Sokol representing St. Anthony Parish. Representing STO were: Clyde Ericson, Bridget McPhillips and Melanie Mimick.

ADMINISTRATIVE REPORTS (in addition to submitted printed reports in board packets)

Mr. Lahm introduced the draft copy of the school's COVID-19 athletic guidelines. The guidelines included entrance and exit strategies for venues, screening procedures, use of masks, use of restrooms & locker rooms and game procedures. He emphasized that all of the protocols are subject to change in the pandemic's fluid environment. Some of the points offered included: isolation of teams from fans, marking of entrances and exits to use, requirement of students to wear masks and the recommendation that guests wear masks, team members not competing are to wear masks, at Memorial Stadium the home locker room will be moved to the south side, and at indoor Scotus games there will be separate restrooms for Scotus fans and visitor fans to use. The pep band will not perform for indoor games but will perform for home football games. Mr. Lahm added that Scotus will provide the guidelines to opposing teams 24 to 48 hours in advance of competition and hopes the same will be true when the Shamrocks compete in away events. School administrators will be in charge of guideline enforcement. All of the athletic guidelines will be posted on the Scotus website on 8/21/2020 and immediately updated if changes occur. Mr. Ohnoutka reviewed the school's Return to School Plan and shared how mask use is the key to keeping the school open. He added that Scotus' COVID-19 protocols will use a common sense approach and all rules and expectations will be consistent. He commented that the start of the school year has gone well and both teachers and students have great attitudes. Angie Rusher shared that the faculty are trained on Microsoft Teams for remote learning if it becomes necessary. There is a flexible attendance policy and students who are not ill but quarantined at home will be remotely instructed. It was planned to provide Lenovos to every student at the beginning of the school year; however an order for additional Lenovos placed last spring has yet to be fulfilled by the supplier. Until those computers arrive, the 7th graders have been given older school Lenovos to use and the sophomores will use some of the older Lenovos as well as older laptops on loan from ESU-7. Mr. Ohnoutka stated that the smooth start to the school year was directly related to the outstanding performance of the coaches and teachers who introduced all of the new protocols to students this past summer in the weight room and at the athletic, music and speech camps. Mr. Schueth did not have anything to add to his printed report. He distributed an SEF-16 invitation packet to all of the board members and both he and Mr. Ohnoutka briefly discussed the goals of the campaign.

OLD BUSINESS None

NEW BUSINESS

- A. Election of Officers. With Chris Hutchinson and Kathy Steiner automatically moving to the president and 1st vice-president positions respectively from their previous offices of 1st vice-president and 2nd vice-president, the board needed a nomination for a new 2nd vice-president. Tim Beaver nominated Jay Pelan for the 2nd vice-president position and Mike Dreesen seconded the motion. The motion carried.
- B. Return to School Plan. Mr. Ohnoutka commented that the Return to School Plan details were covered in his administrative report.
- C. Financial Aid Report. Referring to the printed report in the board packet, Mr. Ohnoutka emphasized that Scotus students receive a wide variety of tuition assistance. 220 of the current 376 students enrolled at Scotus are receiving tuition assistance totaling roughly \$140,000.
- D. Strategic Plan Update 20-21. Mr. Ohnoutka again referred to a printed report in the board packet that illustrated the six goals he would like to receive particular attention this year: 1) Monitor and support the new career education program, 2) explore new ways to improve teacher benefits, 3) provide faculty with professional development in the Danielson Instructional Model, 4) ensure system-wide use of Microsoft Teams by the faculty, 5) create a campus ministry model for Scotus that increases involvement and engagement of students, staff and parents, and 6) provide support and professional development for the new faculty. Mr. Ohnoutka introduced Bridget McPhillips, the school's new career education counselor. Bridget shared that she is developing the curriculum and that Scotus is acquiring the Naviance career education program. The Naviance program is currently used by several area Catholic schools including Pius and Skutt and is designed to help students develop skills for both college and career.

COMMITTEE REPORTS

- A. Finance Committee. Mr. Ohnoutka provided a review of the July financial reports for the Scotus general fund and cafeteria. With July being the first month of the fiscal year, Mr. Ohnoutka commented that it is early to see any trends in actual and budgeted figures. It was noted that budgeted athletic income and expenses will be affected by the pandemic. Year-to-date, the general fund is \$71,610 below expectations and the cafeteria fund is \$21,845 to the good of expectations. Shannon Kosch moved and Tim Beaver seconded a motion to approve the general fund finance report and the motion carried. Mike Dreesen moved and Scott Cameron seconded a motion to approve the cafeteria finance report and the motion carried.

EXECUTIVE SESSION None

ITEMS FOR FUTURE AGENDA

- A. Regular Meeting. The next scheduled meeting is on Thursday, September 17, 2020 beginning at 6:30 p.m. The finance committee meeting will begin at 6:00 p.m.
- B. Strategic Plan.
- C. ACT Report.

ROUNDTABLE

Announcements were made by board members.

Kathy Steiner moved and Tim Beaver seconded a motion to adjourn and the motion carried. The meeting adjourned at 8:19 p.m.

Respectfully Submitted,
John Schueth