

Scotus Central Catholic Board of Education  
Meeting Minutes  
9/17/2020

Chris Hutchinson called the meeting to order at 6:30 p.m. Present: Fr. Mike Swanton, Fr. Ross Burkhalter, Fr. Joe Miksch, Dr. Scott Cameron, Mike Dreesen, Chris Hutchinson, Lisa Kaslon, Shannon Kosch, Clint Przymus and Kathy Steiner. Absent were: Tim Beaver and Jay Pelan. Also present: Jason Mielak, board member emeritus. Administrators present: Jeff Ohnoutka, President; Angie Rusher, Asst. Principal; and John Schueth, Development Director. Administrators absent: Merlin Lahm, Activities Director/Asst. Principal.

The meeting opened with prayer followed by the Pledge of Allegiance. Lisa Kaslon moved and Clint Przymus seconded a motion to approve the agenda, and the motion carried. The 8/20/2020 meeting minutes were approved as read. Clint Przymus moved and Shannon Kosch seconded a motion to excuse absent board members and the motion carried.

HANDOUTS – Profit and Loss statements for the month of August.

VISITOR RECOGNITION/CORRESPONDENCE/INTRODUCTIONS – Tyler Swanson, representing STO.

ADMINISTRATIVE REPORTS (in addition to submitted printed reports in board packets)

Mr. Schueth updated his report with the latest SEF 16 pledge total of \$501,009 and he added that Scotus received a \$9,000 bequest from the estate of Chad Swierczek '89. Mr. Schueth read a printed report from Mr. Lahm detailing the fall sports participation numbers: JH volleyball (48), volleyball (30), JH football (57), football (51), JH cross country (13), cross country (21), girls' golf (13), softball (4) and boys' tennis (7). Mr. Ohnoutka reported that enrollment stood at 375 which is up 23 students from last year. He also pointed out that diversity in the student body is increasing and this year Scotus has 24 students who self-report as Hispanic. Later in the meeting Mr. Ohnoutka added that Michael Gormley, an evangelization speaker often featured on "Every Knee Shall Bow" will speak at Scotus for the students and general public on November 13.

OLD BUSINESS     None

NEW BUSINESS

- A. Strategic Plan for 2020-21. Mr. Ohnoutka reiterated the 6 main goals of the strategic plan that were first reported at the August meeting. Kathy Steiner moved and Clint Przymus seconded a motion to adopt the Strategic Plan for 2020-21 and the motion carried.
- B. COVID Updates. Mr. Ohnoutka shared that students who are ill and out of school for a few days are not provided a remote learning option. Remote learning is provided for students who are planned to be out of school for a week—such as those in quarantine. Mrs. Rusher added that parents have been conscientious about keeping students home if they aren't feeling well and today's absences due to illness total 3 students. To date, approximately 30 students have been tested for COVID with 2 positives. The faculty are now using a live document that provides information on students who are out of school each day for activities or sickness, and this has been a beneficial communication tool. Mr. Ohnoutka added that through the CARES Act, school lunches will be paid for by grant money for the first semester or until funding runs out; and that any payments already made for meals will be applied as credit for second semester meals. He also noted that the funding originally provided through the school district has been abruptly halted; and as a result, Scotus will receive about \$14,000 of the \$38,000 originally offered through the CARES Act for COVID-related supplies such as hand sanitizers, sanitizing equipment, etc.
- C. Facility Updates through SEF 16. Mr. Ohnoutka shared that he plans to add the purchase of a new chiller to the facility update goal that is part of SEF 16. He noted that the other main facility updates in SEF 16, the installation of new windows in the stairwells and LED lighting are projected to save the school about \$9,000 annually in energy costs. The school will have to take a loan out for the improvements of approximately \$250,000-\$300,000. The loan, which must be approved by the archdiocese, will have an interest rate close to 1% and a payment period of up to 15 years.

## COMMITTEE REPORTS

- A. Finance Committee. Mr. Ohnoutka provided a review of the August financial reports for the Scotus general fund and cafeteria. For the school's general fund, Mr. Ohnoutka noted that year-to-date income is \$6,719 above budgeted expectations and expenses are \$50,469 above expectations. He added that the school hasn't received endowment income from the funds managed by the archdiocese and that funding from that resource should begin this month. The school had to increase its contract with ESU 7 for technology support from one to two full days each week and there were also some unbudgeted bus repairs in the August statement. The cafeteria budget shows year-to-date net income \$22,221 below expectations but with the government paying for all of the fall lunches, the cafeteria's position looks good. Dr. Cameron moved and Fr. Joe seconded a motion to approve the general fund and cafeteria finance reports and the motion carried.

EXECUTIVE SESSION      None

## ITEMS FOR FUTURE AGENDA

- A. Regular Meeting. The next scheduled meeting is on Thursday, October 22, 2020 beginning at 6:30 p.m. The finance committee meeting will begin at 6:00 p.m. Note: this is one week later than normal due to scheduling conflicts.
- B. Facilities Report.
- C. Catholic Identity Report
- D. ACT Report.

## ROUNDTABLE

Announcements were made by board members.

Fr. Joe moved and Mike Dreesen seconded a motion to adjourn and the motion carried. The meeting adjourned at 7:22 p.m.

Respectfully Submitted,  
John Schueth